



COUNTY OF LOS ANGELES
invites applications for the position of:

**PHYSICIAN SPECIALIST, NON-MEGAFLEX
(PATHOLOGY- FORENSIC SPECIALTY)**

SALARY:

Not Displayed

OPENING DATE:

06/02/16

CLOSING DATE:

Continuous

POSITION/PROGRAM INFORMATION:



MEDICAL EXAMINER-CORONER

FILING START DATE

6/03/2016 at 8:00 AM (PST)

This examination will remain open until the needs of the service
are met and is subject to closure without prior notice.

EXAM NUMBER

R5476A

TYPE OF RECRUITMENT

Open Competitive Job Opportunity

SPECIAL SALARY INFORMATION

\$11,989.00 - \$21,024.00 monthly. Due to manpower shortage, appointees in the Pathology-Forensic specialty shall be compensated at Step 9, \$15,188.00. Candidates who are board certified in Forensic Pathology will receive a bonus equivalent to 5.5% of base monthly salary.

Full time, permanent, physician employees are allowed ten (10) days or eighty (80) hours per calendar year for approved continuing education purposes.

BENEFIT INFORMATION

Los Angeles County offers one of the strongest public-sector benefits packages in the nation which includes a Defined Benefit Retirement Plan, Deferred Compensation Plan, and a Cafeteria Benefit Plan where employees may elect medical coverage, dental coverage, group life insurance, AD&D insurance, health and dependent care spending accounts, and long-term disability health insurance.

DEFINITION:

Incumbents in these positions are physicians licensed to render specialized professional medical services in Forensic Pathology.

CLASSIFICATION STANDARDS:

Positions allocable to this class report to a Chief Physician and provide specialized medical services which requires completion of an approved residency in Forensic Pathology. The Physician Specialist, M.D. performs the full range of professional level work including autopsy procedures, determining cause of death, assessing signs of illness or injury, reviewing laboratory and radiological data, and directing forensic technicians in autopsy procedures. The position is responsible for training and/or assisting in the training of physicians assigned to residency or fellowship programs. Incumbents are required to exercise knowledge of departmental policies and procedures and to actively demonstrate skills typically associated with Forensic Pathology.

ESSENTIAL JOB FUNCTIONS:

- Performs medical work in a specialized medical field, including specialized autopsy procedures within Forensic - Pathology specialty.
- Conducts training or assists in the training of resident or fellow physicians.
- Consults with staff physicians regarding medical and diagnostic work performed.
- Provides consultation to other medical services, including specialists in other fields.
- Conducts the more difficult post mortem examinations and may provide training of other physicians engaged in these activities.
- Confers with medical and professional personnel in such related fields as toxicology in order to discover the main and contributing causes of death.
- Certifies as to the cause of death and testifies in court as an expert witness.
- Develops new techniques within the medical specialty, as needed.
- Conducts specialized research, special studies, and services, including preventive and educational strategies, as needed.

REQUIREMENTS:

SELECTION REQUIREMENTS

Completion of a residency in Anatomic Pathology or Anatomic and Clinical Pathology AND a fellowship* in Forensic Pathology or equivalent training** approved by the American Board of Pathology, and Curriculum Vitae (CV)***.

LICENSE:

California State Physician and Surgeon's Certificate authorized by the Board of Medical Examiners of the State of California.****

Certification by the American Board of Pathology in Anatomic Pathology or Anatomic and Clinical Pathology.****

A valid California Class C Driver License or the ability to utilize an alternative method of transportation when needed to carry out job-related essential functions.

PHYSICAL CLASS:

3 - Moderate. Includes standing or walking most of the time, with bending, stooping, squatting, twisting, and reaching; includes working on irregular surfaces, occasionally lifting objects weighting over 25 pounds, and frequent lifting of 10-25 pounds.

SPECIAL REQUIREMENT INFORMATION

INFORMATION PERTAINING TO THE COMPLETION OF FELLOWSHIP PROGRAM

*Applicants who will successfully complete their fellowship program approved by an American Specialty Board within six (6) months of filing may compete in this examination. However, their names will be placed on a withhold status on the eligible register. Applicants **MUST** submit a copy of their recommendation letter from the Residency Program Director confirming good standing and anticipated successful completion date, **at the time of filing or fax it to (213) 380-3681 within fifteen (15) calendar days of filing online**. The recommendation letter must be on a legible letterhead from the accredited institution which shows the area of specialization. In the event candidates do not successfully complete their fellowship program, their names will be removed from the eligible register. A copy of the completion of fellowship program certificate must be submitted before appointment.

Applicants who do not possess a California State Physician and Surgeon's Certificate at the time of filing may compete in this examination. However, their names will be withheld from the certification list pending receipt of the required California State Physician and Surgeon's Certificate authorized by the Board of Medical Examiners of the State of California.

Applicants who have completed a residency and/or fellowship program approved by the American Specialty Board **MUST** attach a legible copy of their certificate of completion to the application **at the time of filing or fax it to (213) 380-3681 within fifteen (15) calendar days of filing online**.

**Equivalent training is defined as that training which the appropriate American Specialty Board formally recognizes in writing as being equivalent.

***A Curriculum Vitae (CV) provides a summary of one's experience and skills. It includes information regarding academic background, including teaching experience, degrees, research, awards, publications, presentations, and other achievements.

****Applicants who possess the required **California State Physician and Surgeon's Certificate** authorized by the Board of Medical Examiners of the State of California and **Certification by the American Board of Pathology in Anatomic Pathology or Anatomic and Clinical Pathology**, must attach a legible copy of their certificate to the application at the time of filing or within fifteen (15) calendar days from application submission. If you are unable to attach the required documents, you must either email to parteaga@hr.lacounty.gov or fax to (213) 380-3681 within fifteen

(15) calendar days of filing. Please include exam number and exam title.

The required license/certificate MUST be current and unrestricted; conditional, provisional, probationary or restricted license/certificate will NOT be accepted.

ADDITIONAL INFORMATION:**EXAMINATION CONTENT:**

This examination will consist of a review and appraisal of qualifications based upon information from Curriculum Vitae, weighted 100%. This examination will assess procedural competencies, cognitive and diagnostic competencies, administrative competencies, and dispositional competencies.

Applicants must meet the Selection Requirements and achieve a passing score of 70% or higher on the appraisal of qualifications in order to be placed on the eligible register.

Final results will be sent by U.S. mail. Scores cannot be given over the phone.

ELIGIBILITY INFORMATION

The names of candidates receiving a passing grade in the examination will be placed on the eligible register in the order of their score group for a period of twelve (12) months from the date the list is created.

Applications will be processed on an as-received basis and promulgated to the eligible register accordingly.

NO PERSON MAY COMPETE FOR THIS EXAMINATION MORE THAN ONCE EVERY 12 MONTHS.

SPECIAL INFORMATION

Candidates selected for appointment will be extended an offer of employment that is conditional upon the results of a background investigation which includes a medical screening and a psychological evaluation.

VACANCY INFORMATION

The resulting eligible register will be used to fill vacancies in the Los Angeles County Department of Medical Examiner-Coroner located at 1104 North Mission Road, Los Angeles, CA 90033.

AVAILABLE SHIFT: Any

APPLICATION AND FILING INFORMATION

Applications must be filed online only. We must receive your application by 5:00 p.m., PST, on the last day of filing. Applications submitted by U.S. mail, fax, or in person will not be accepted.

Apply online by clicking on the "Apply" tab for this posting. You can also track the status of your application using this web site.

SOCIAL SECURITY NUMBER: All applicants *must* enter a valid social security number at the time of filing. Entering anything other than a valid social security number (i.e. 000-00-0000, 111-11-1111, etc.) will result in an automatic rejection of your application.

COMPUTER AND INTERNET ACCESS AT PUBLIC LIBRARIES: For candidates who may not have regular access to a computer or the internet, applications can be completed on computers at public libraries throughout Los Angeles County.

NO SHARING OF USER ID AND PASSWORD: All applicants must file their application online using their *own* user ID and password. Using a family member's or friend's user ID and password may erase

a candidate's original application record.

California Relay Services Phone: (800) 735-2922
ADA Coordinator Email: adarequests@hr.lacounty.gov
Teletype Phone: (800) 899-4099
Alternate Teletype Phone: (800) 897-0077
Department Contact Name: Olga Arteaga
Department Contact Phone: (213) 351-2936
Department Contact Email: uarteaga@hr.lacounty.gov

COUNTY OF LOS ANGELES
Employment Information

Any language contained in the job posting supersedes any language contained below.

Your Responsibilities:

1. Completing Your Application:

- a. Before submission of the application, it is your responsibility to ensure that all information provided is correct and complete on the application. Incomplete applications cannot be accepted.
- b. Please list separately the PAYROLL TITLE for each job. Do not group your experience. Specify the beginning and ending dates for each job. If you are a County employee and have been promoted, do NOT list all of your time with the County under your present payroll title.
- c. Your Social Security Number must be included for record control purposes. Federal law requires that all employed persons have a Social Security Number.
- d. To receive APPROPRIATE CREDIT, include a copy of your diploma, transcript, certificate, or license as directed on the job posting.

2. Minimum or Selection Requirements are listed in the job posting.

- a. YOUR APPLICATION WILL BE ACCEPTED ONLY IF IT CLEARLY SHOWS YOU MEET THESE REQUIREMENTS. The information you give will determine your eligibility and is subject to verification at any time.
- b. You must be at least 16 years of age at the time of appointment unless other age limits are stated on the job posting. The Federal Age Discrimination in Employment Act (ADEA) of 1967, as amended, prohibits discrimination on the basis of age for any individual over age 40.
- c. Your experience may be paid or unpaid unless the job posting states otherwise. Experience is evaluated on the basis of a verifiable 40-hour week.

3. Application Deadline:

- a. All job applications must be completed and submitted by the last day of the filing period

Social Security Act of 2004: Section 419 (c) of Public Law 108-203, the Social Security Protection Act of 2004, requires State and local government employers to disclose the effect of the Windfall Elimination Provision and the Government Pension Offset Provision to employees hired on or after January 1, 2005, in jobs not covered by Social Security. The County of Los Angeles does not participate in the Social Security System. All newly hired County of Los Angeles employees must sign a statement (Form SSA-1945) prior to the start of employment indicating that they are aware of a possible reduction in their future Social Security benefit entitlement. For more information on Social Security and about each provision, you may visit the website www.socialsecurity.gov, or call toll free 1-800-772-1213. Persons who are deaf or hard of hearing may call the TTY number 1-800-325-0778 or contact a local Social Security office.

Record of Convictions: As part of the selection process you may be required to complete and submit a Candidate Conviction History Questionnaire (CCHQ). PLEASE DO NOT SUBMIT THE CCHQ WITH YOUR APPLICATION, unless instructed to do so. A full disclosure of all convictions is required, when requested. Failure to disclose convictions will result in disqualification. Not all convictions constitute an automatic bar to employment. Factors such as your age at the time of the offense(s), and the recency of offense(s) will be taken into account, as well as the relationship between the offense(s) and the job(s) for which you apply. However, any applicant for County employment who has been convicted of workers' compensation fraud is automatically barred from employment with the County of Los Angeles (County Code Section 5.12.110). ANY CONVICTIONS OR COURT RECORDS WHICH ARE EXEMPTED BY A VALID COURT ORDER DO NOT HAVE TO BE INCLUDED.

For more information regarding convictions that are

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and closing time indicated on the job posting. Job postings with an open continuous filing period are subject to closure without prior notice. It is to your advantage to file your application early and not wait until the last allowable date and time as you will not be able to apply once the filing period has closed. b. Applications for positions designated "Apply in Person" must be filed in person at the address provided on the job posting.

4. Change of Name or Address:

To change personal information such as your name or address, log into your profile and make the necessary change. This can be done at any time.

5. Promotional Examinations:

a. Some of your experience may have been in a position in which such work is not typically performed. If such experience is permitted as indicated on the job posting, a signed Verification of Experience Letter (VOEL) signed by your department's Human Resources Office must be attached to your application unless otherwise stated on the job posting. b. If indicated on the job posting, permanent employees who have COMPLETED THEIR INITIAL PROBATIONARY PERIOD AND HOLD A QUALIFYING PAYROLL TITLE may file for promotional examinations if they are within six months of meeting the experience requirements by the last day of filing or at the time of filing for open continuous exams.

6. Equal Employment Opportunity/Non-Discrimination Policy:

a. It is the policy of the County of Los Angeles to provide equal employment opportunity for all qualified persons, regardless of race, color, religion, sex, national origin, age, sexual orientation or disability. b. If you require material in an ALTERNATE FORMAT or are an individual requesting REASONABLE ACCOMMODATION(S) in the examination process for a physical or mental disability, please CONTACT THE AMERICANS WITH DISABILITIES ACT (ADA) COORDINATOR LISTED ON THE JOB POSTING. The provision of reasonable accommodation may be subject to verification of disability as allowable with State and Federal law. All disability-related information will remain confidential.

not subject to disclosure, please refer to the CCHQ from the link below:

http://file.lacounty.gov/dhr/CCHQ_2014.pdf

Americans with Disabilities Act of 1990: All positions are open to qualified men and women. Pursuant to the Americans with Disabilities Act of 1990, persons with disabilities who believe they need reasonable accommodation, or help in order to apply for a position, may contact the ADA/Personnel Services for Disabled Persons Coordinator. Hearing impaired applicants with telephone teletype equipment may leave messages by calling the teletype phone number on the job posting. The County will attempt to meet reasonable accommodation requests whenever possible.

Veteran's Credit: In all open competitive examinations, a veteran's credit of 10 percent of the total credits specified for such examinations will be added to the final passing grade of an honorably discharged veteran who served in the Armed Forces of the United States under any of the following conditions: During a declared war; -or- During the period April 28, 1952 through July 1, 1955; -or- For more than 180 consecutive days, other than for training, any part of which occurred after January 31, 1955, and before October 15, 1976; -or- During the Gulf War from August 2, 1990 through January 2, 1992; -or- For more than 180 consecutive days, other than for training, any part of which occurred during the period beginning September 11, 2001, and ending on August 31, 2010 the last day of Operation Iraqi Freedom; -or- In a campaign or expedition for which a campaign medal or expeditionary medal has been authorized and awarded. Any Armed Forces Expeditionary medal or campaign badge, including El Salvador, Lebanon, Grenada, Panama, Southwest Asia, Somalia, and Haiti qualifies for credit.

A campaign medal holder or Gulf War veteran who originally enlisted after September 7, 1980 (or began active duty on or after October 14, 1982, and has not previously completed 24 months of continuous active duty) must have served continuously for 24 months or the full period called or ordered to active duty.

This also applies to the spouse of such person who, while engaged in such service was wounded, disabled or crippled and thereby permanently prevented from engaging in any remunerative occupation, and also to the widow or widower of any

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Disclaimer: The County of Los Angeles is not responsible or in any way liable for any computer hardware or software malfunction which may affect the employment application or the application selection process.

You assume all responsibility and risk for the use of this system and the Internet generally. This system and the information provided on it are provided on an "as is" and "as available" basis without warranties of any kind, either express or implied. No advice or information given by the County of Los Angeles or its respective employees shall modify the foregoing or create any warranty.

The County of Los Angeles expressly disclaims any warranty that the information on this system or on the Internet generally will be uninterrupted or error free or that any information, software or other material accessible from the system is free of viruses or other harmful components. You shall have no recourse against the County of Los Angeles as the system provider for any alleged or actual infringement of any proprietary rights a user may have in anything posted or retrieved on our system.

The County of Los Angeles shall not be liable for any direct, indirect, punitive, incidental, special or consequential damages arising out of or in any way connected with the use of this system or with the delay or inability to use it (or any linked sites), or for any information obtained through this system, or otherwise arising out of the use of this system, the Internet generally or on any other basis.

NOTE: Your application is submitted using Secure Encryption to ensure the privacy of all information you transmit over the Internet.

By accepting the Use Disclaimer set forth here, you agree to all of the above terms and further agree to use this Online Job Employment Application System only for the submission of bona fide employment applications to the County of Los Angeles. Any other use of this Online Job Employment Application System, including without limitation any copying, downloading, translation, decompiling, or reverse engineering of the system, data, or related software, shall be a violation of the Use

such person who died or was killed while in such service. A DD214, Certificate of Discharge or Separation from Active Duty, or other official documents issued by the branch of service are required as verification of eligibility for Veterans preference. Applicants must submit the documentation for each open competitive exam to qualify for veteran's credit.

Employment Eligibility Information: Final appointment is contingent upon verification of U.S. citizenship or the right to work in the United States. Immigration law provides that all persons hired after November 6, 1986, are required to present original documents to the County, within three (3) business days of hiring, which show satisfactory proof of: 1) identity and 2) U.S. employment eligibility.

Los Angeles County Child Support Compliance Program: In an effort to improve compliance with court-ordered child, family and spousal support obligations, certain employment and identification information (i.e., name, address, Social Security number and date of hire) is regularly reported to the State Directory of New Hires which may assist in locating persons who owe these obligations. Family Code Section 17512 permits under certain circumstances for additional employment and identifying information to be requested. Applicants will not be disqualified from employment based on this information.

The California Fair Employment and Housing Act (Part 2.8 commencing with Section 12900 of Division 3 of Title 2 of the Government Code) and the Regulations of the Fair Employment and Housing Commission (California Code of Regulations, Title 2, Division 4, Sections 7285.0 through 8504) prohibits employment discrimination based on race or color; religion; national origin or ancestry, physical disability; mental disability or medical condition; marital status; sex or sexual orientation; age, with respect to persons over the age of 40; and pregnancy, childbirth, or related medical conditions.

Test Preparation: Study guides and other test preparation resources may be accessed through the Department of Human Resources website at: <http://hr.lacounty.gov>. Additional test preparation resources may be listed on the job posting.

Accreditation Information: Accredited institutions are those listed in the publications of regional,

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Benefit Information: Depending on the position, the successful candidate will enroll in a contributory defined benefit pension plan if the candidate is a "new member" of the County's defined benefit plan (LACERA) on or after January 1, 2013 (first employed by the County on or after December 1, 2012) – unless she or he established reciprocity with another public retirement system in which she or he was a member before January 1, 2013. It should be noted that County employees do not pay into Social Security, but do pay the Medical Hospital Insurance Tax portion of Social Security at a rate of 1.45%. The Los Angeles County Employees Retirement Association (LACERA) has reciprocal agreements with several public retirement systems in California.

national or international accrediting agencies which are accepted by the Department of Human Resources. Publications such as American Universities and Colleges and International Handbook of Universities are acceptable references. Also acceptable, if appropriate, are degrees that have been evaluated and deemed to be equivalent to degrees from United States accredited institutions by an academic credential evaluation agency recognized by The National Association of Credential Evaluation Services or the Association of International Credential Evaluators, Inc. (AICE).

APPLICATIONS MAY BE FILED ONLINE AT: <http://hr.lacounty.gov>

Los Angeles, CA 90010

Position #R5476A
PHYSICIAN SPECIALIST, NON-MEGAFLEX (PATHOLOGY-
FORENSIC SPECIALTY)
OA

**PHYSICIAN SPECIALIST, NON-MEGAFLEX
(PATHOLOGY- FORENSIC SPECIALTY)
Supplemental Questionnaire**

- * 1. The information you provide on this supplemental questionnaire will be evaluated and used to determine your eligibility to participate in the next phase of the examination process. Please be as specific as possible and include all information as requested. Comments such as "see resume or application" will not be considered as a response. Please note that all information is subject to verification at any time in the examination and hiring process. Falsification of any information may result in disqualification or dismissal. *I have read and understand the above instructions.*

☐ Yes

- * 2. In which of the following have you completed a residency approved by the American Board of Pathology:

☐ Anatomic Pathology

☐ Clinical Pathology

☐ Anatomic and Clinical Pathology

☐ None of the above

- * 3. Have you completed a fellowship program in Forensic Pathology approved by the American Board of Pathology?

☐ Yes

☐ No

- * 4. Do you possess a **California State Physician and Surgeon's Certificate** authorized by the Board of Medical Examiners of the State of California?

☐ Yes

☐ No

- * 5. Are you certified by the American Board of Pathology in Anatomic Pathology?

☐ Yes

☐ No

- * 6. **CURRICULUM VITAE** This examination will consist of a review and appraisal of qualifications based upon information from the Curriculum Vitae. The examination will assess procedural competencies, cognitive and diagnostic competencies, administrative competencies, and dispositional competencies. You must attach your Curriculum Vitae to the application **at the time of filing or fax to (213) 380-3681 within 15 calendar days of filing online; otherwise, your application will be considered incomplete.** *I understand this requirement.*

☐ Yes

* 7. **SUPPORTING DOCUMENTATION** To receive credit for any of the following, you must attach a legible copy of supporting documentation **at the time of filing or submit within fifteen(15) calendar days from application submission to oarteaga@hr.lacounty.gov or fax to (213) 380-3681.**

- A California State Physician and Surgeon's Certificate.
- Certificate of completion of a residency training program in Anatomic Pathology or Anatomic and Clinical Pathology approved by the American Board of Pathology.
- Certificate of completion of a fellowship program in Forensic Pathology approved by the American Board of Pathology.
- If within six months of completing fellowship program, a recommendation letter from the Residency Program Director confirming good standing and anticipated successful completion date.
- Certification by the American Board of Pathology in Anatomic Pathology or Anatomic and Clinical Pathology.

I understand this requirement.

☐ Yes

* Required Question